

**MEETING NOTES**  
**HARBOUR HEIGHTS STREET & DRAINAGE ADVISORY COMMITTEE**  
**January 13, 2015 – Regular Meeting**  
**2:00 p.m. - Public Works Conference Room**

**Attendees:** John Ginter, William Moyer, Maggie Scott, James Snyder, Gail Phillips and Steve Vieira

**County:** Roy Benjamin, Mike Dallenbach, Karly Greene, Dawn Harrison, and Francine Lisby

Mr. Vieira called the meeting to order at 2:00 p.m. A roll call was taken. A quorum was present.

The minutes from the December 9, 2015 meeting were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- None.

**Old Business:**

- Medians 90% plan review – Mr. Snyder questioned page 816 and asked that the drip line be brought into the sign. Mr. Benjamin indicated there was no issue, noted the holes in the planter box were drainage holes, and affirmed he would look into the matter. Mr. Vieira inquired the schedule going forward. Mr. Benjamin stated the engineering costs, provisions, and specifications of construction within the contract would be reviewed, noted he will receive input regarding the plans, spoke to underground utility investigation, indicated adjustments are made by the engineer of record, the same process is then followed for 100% plans, and estimated approximately 2-3 months. Mr. Vieira expressed concern of the length of the overall process. Discussion ensued related to the length of time required for paving, sidewalks, the schedule for the median project, disappointment for time lost, and estimates of field time. Mr. Benjamin affirmed he would use any opportunity that presents to expedite the project and estimated approximately 3 months of field time. Discussion continued related to the purchasing timeline, requirements, review, and estimated project commencement, and an inquiry if Gregg O'Connor was involved with the proposed plantings. Mr. Benjamin affirmed he was working closely with Mr. O'Connor.
- There was discussion of the Voyageur Park plans and related storm drainage issues and a recommendation for trimming to be done on medians due to line of sight issues. Mr. Dallenbach affirmed M&O would investigate.
- Drainage Project – Mr. Vieira indicated he was unaware that the project was starting. Mr. Dallenbach stated the work was part of regular maintenance. Ms. Scott advised that she will no longer tolerate the water that comes into her home at 27321 Voyageur Drive. Ms. Harrison stated the matter was reviewed before and confirmed it would be looked into again. Mr. Vieira asked that Mr. Dallenbach inspect the neighborhood with him to view problem areas. Mr. Dallenbach affirmed he would acquire a list of drainage requests for Harbour Heights.
- Sidewalk Design – Mr. Benjamin provided a brief update indicating that 90% plans would be received in the near future for staff review.
- Paving Community Meeting & Community Ballot – Ms. Scott stated community policing was to be present. Ms. Harrison indicated county staff requested the Sheriff's Office also attend and received notification they would be present. Discussion occurred related to the format and discussion topics of the Community Meeting, how ballot entries were counted per property owner, and Solomon Drive paving. Ms. Harrison indicated best efforts are made to ensure accurate ballot entries and counts, noted ballots currently tallied 271 no votes and 59 yes votes, and stated irate behavior at the Community Meeting would not be tolerated. Discussion continued regarding a higher number of years for project completion, increased taxes for property owners, and an inquiry if votes could be reviewed. Ms. Harrison stated paving is normally completed through a 10

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year loan to be most fiscally responsible, affirmed vote information could be provided once complete, asked that anyone who has not received a ballot to contact her directly, advised what County staff would be present at the Community Meeting, and discussed a proposed meeting format. Ms. Lisby affirmed a representative from the Fiscal Department would be present at the Community Meeting.

**New Business:**

- Financials – Ms. Harrison provided financial reports for review including the draft FY 2016 and FY 2017 budgets and explained specifics of budgeted line items. Ms. Scott questioned if the cost of gasoline decreasing affects the cost of the paving project. Ms. Harrison stated she has also inquired the matter and has not yet received an answer. Discussion occurred related to confusion surrounding a line item titled right-of-way acquisition. Ms. Harrison requested the information be removed by Ms. Lisby, discussed balance carried forward amounts for the draft budgets, and noted most information remained the same with the exception of principal paving costs. Mr. Vieira questioned the paving program construction costs for FY 2018 and asked that the 20 year amortization schedule information be available for the ability to respond to citizen inquiries. Ms. Lisby advised the costs associated with FY 2018 are for rejuvenation and confirmed that a 20 year amortization would be provided for community review. Discussion continued related to early loan repayment and timeline related to drainage requests. Mr. Dallenbach advised there are only 4 drainage crews to handle the abundance of drainage work and noted an additional crew is being formed with the current budget.
- Election of Chairman & Vice – Mr. Snyder nominated Mr. Vieira as Chair, there were no other nominations, and Mr. Vieira accepted the nomination. Ms. Scott nominated Mr. Ginter as Vice Chair, there were no other nominations, and Mr. Ginter accepted the nomination.

**Citizen Input on MSBU Related Items (5 Minute Limit):**

- None.

The next regular meeting is scheduled for Tuesday, March 31, 2015 at 2:00 p.m. in the Public Works Conference Room. The Community Meeting is scheduled for Wednesday January 21, 2015 at 7:00 p.m. at Deep Creek Elementary School.

The meeting was adjourned at 3:27 p.m.

Submitted by:



Karly Greene  
Public Works Department

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